

# Participant Information Sheet

Department of  
Pharmacy &  
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## Producing a vision for the future of community pharmacy in England

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This information sheet forms part of the process of informed consent. It should give you the basic idea of what the research is about and what your participation will involve. Please read this information sheet carefully and ask the researcher named above if you are not clear about any details of the project.

### 1. What is the purpose of the study?

In the last decade community pharmacist's role has developed from traditional medication supply to a more clinical service. However, community pharmacy is still not utilised to its fullest potential. This study aims to understand the views of professional stakeholders on how community pharmacy services should develop, to ensure the provision of the highest possible quality of pharmaceutical care in the community. This study is part of a wider PhD project, which is also looking at health policies and patient views.

### 2. Who is carrying out the study?

The study is carried out by Evina Paloumpi, a PhD student from the Department of Pharmacy and Pharmacology at the University of Bath. It is supervised by:

- Dr Matthew Jones, Department of Pharmacy and Pharmacology
- Dr Piotr Ozieranski, Department of Social & Policy Sciences
- Professor Margaret Watson, Department of Pharmacy and Pharmacology

The PhD scholarship is supported by Dr Bharat Shah and Sigma Pharmaceuticals.

### 3. Who can take part in this study?

It is completely up to you to decide if you would like to participate. I am looking for community pharmacy stakeholders and registered community pharmacists that are interested in a confidential discussion about their opinions related to how pharmaceutical care in the community will be provided in the future.

### 4. What does the study involve?

Participants volunteering for this study will be asked to take part in a confidential interview. During our discussion I will ask about your expectations of how pharmaceutical care in the community is likely to be provided in 2030, your perceptions regarding influential factors for pharmaceutical care development, your

opinions on the ideal model for pharmaceutical care provision and your perceptions regarding facilitators and barriers of its development.

If you decide you would like to be involved, the interviews will be arranged at a convenient time and place for you. **You also have the option of a phone or Skype interview if you prefer.** Every interview will be audio-recorded. Unfortunately you will not be able to participate if you do not wish to be recorded. I may also be keeping some hand-written notes during the interview that will help my data analysis. Both the recordings and the notes will be treated as confidential and used only by researcher and supervisory team.

#### **5. How much time will the study take?**

Each interview will last no longer than 60 minutes. A shorter interview can also be arranged if you are very busy. **The minimum duration of an interview will be 30 minutes.**

#### **6. What are the possible benefits of taking part?**

There are no direct benefits to you from taking part in this study. However, the findings from the study may help to develop a more informed vision for the development of pharmaceutical care in the community. This could facilitate our understanding of the best contribution that community pharmacy can make to the NHS and inform future policy making.

#### **7. What are the possible disadvantages of taking part?**

There are not any expected disadvantages from your participation apart from the amount of time that you need to set aside for our interview. If for any reason you feel distressed during our discussion, the interview will be paused or even stopped if you wish to do so.

#### **8. Can I withdraw from the study?**

Your participation is entirely voluntary and you are under no obligation to consent. You can always withdraw from the study at any point without providing reasons for doing so. If you have attended your interview and you wish to withdraw your data you can contact the researcher and ask for your data to be removed. This can be done within the first two weeks of your participation. After this date it may not be possible to withdraw your data as the data analysis will have proceeded.

#### **9. What happens if there is a problem?**

If you have a concern about any aspect of this study, you should speak to the researcher. You can find my contact details in the first page of this information sheet and I will try my best to answer your queries. If you feel I was unable to resolve your query, or for any reason you wish to make a formal complaint, you can contact Dr Matthew Jones, my lead supervisor. You can find his contact details in the first page of this information sheet.

#### **10. Who will have access to the information that I provide?**

All the data deriving from the interviews will be stored safely and securely at University of Bath. All the information you provide will be treated as confidential. **Every recording will be typed up for word by someone from the University of Bath.** Every piece of personally identifiable information will be removed from these typed

files and the hand-written notes from the researcher to ensure that all written documents are anonymous. However, if you are interviewed as a representative of a stakeholders' organisation (e.g. professional body), it may be possible to identify the body you work for, due to the limited number of such groups. A typed up copy of your interview will be sent to you to ensure that this is a fair, confidential record of what you said.

Only the researcher and supervisory team will have access to the identifiable information you provide. Interviews will be transcribed by employees from University of Bath. Thus, transcribers will have access only to your audio recordings.

Anonymous information may be made publicly available via the University of Bath Research Data Archive. Information will be retained for ten years and will then be securely destroyed (Further information provided under Privacy Notice at the end of the document).

### **11. What will happen to the results of the study?**

The results of this study may be written and submitted for publication in scientific journals or presented at scientific conferences. Any publication or presentation material will maintain your individual anonymity at all times. Individuals will not be mentioned and will be protected by the use of numbers. However, quotes from your interviews may be used but any identifiable information will have been removed to prevent future readers or audience from identifying your identity.

### **12. Who has reviewed the study?**

This project has been given a favourable opinion by the University of Bath, Research Ethics Approval Committee for Health (REACH) [reference: EP 17/18 204].

### **13. What if I require further information?**

If you require further information once you have read this information sheet, do not hesitate to contact the researcher; I will be happy to address any questions you may have. My contact details can be found on the first page of this sheet. If you are interested in participating in my study you can continue reading the separate consent form provided.

Thank you in advance for your time.

## Privacy Notice

The University of Bath is carrying out this study based in the United Kingdom. We will be using information from you in order to undertake this study and will act as the data controller for this study. This means that we are responsible for looking after your information and using it properly. The University of Bath will keep most identifiable information about you for 3 months after the study has finished. Your consent form will be kept for 10 years.

Your rights to access, change or move your information are limited, as we need to manage your information in specific ways in order for the research to be reliable and accurate. If you withdraw from the study, we may keep the information about you that we have already obtained. To safeguard your rights, we will use the minimum personally-identifiable information possible.

You can find out more about how we use your information [www.bath.ac.uk/data-protection/GDPR/GDPR\\_May\\_2018.pdf](http://www.bath.ac.uk/data-protection/GDPR/GDPR_May_2018.pdf) or by contacting Evina Paloumpi (contact using researcher details on first page).

The University of Bath will collect information from you for this research study.

The University of Bath will use your name, contact details and interview recording to contact you about the research study, make sure that relevant information about the study is recorded and to oversee the quality of the study. Individuals from the University of Bath and regulatory organisations may look at your research records to check the accuracy of the research study. The only people in the University of Bath who will have access to information that identifies you will be people who need to contact you to organise the research or audit the data collection process.

The University of Bath will keep most identifiable information about you from this study for 3 months after the study has finished. Your consent form will be kept for 10 years.

When you agree to take part in a research study, the **anonymous** information collected may be provided to researchers running other research studies in this organisation and in other organisations. These organisations may be universities, NHS organisations or companies involved in health and care research in this country or abroad. Your information will only be used by organisations and researchers to conduct research in accordance with the UK Policy Framework for Health and Social Care Research.

This information will not identify you and will not be combined with other information in a way that could identify you. The information will only be used for the purpose of health and care research, and cannot be used to contact you.